

Beginners Computing

with Toni Di Censo

Develop skills for using Windows PC's and the internet, sending and receiving emails and explore Microsoft Word.

Topics include:

Physical components of computers, Microsoft Windows navigation, Microsoft Word basics, An introduction to the internet and Developing keyboarding skills.

Date: Thursday 14th February

Duration: 8 sessions

Time: 1:00 pm - 4:00 pm

Cost: \$69 / \$60 concession



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